

**COUNCIL MINUTES
CITY OF PARKER REGULAR MEETING
Monday, December 11, 2023 7:00 p.m.**

The Parker City Council met in regular session on Monday, December 11, 2023 in the council room of City Hall. Members present: Council members: Harms, RBuller, JBuller, Poncelet, Kuchta, Janzen and Mayor Nolan. Other people in attendance: Finance Officer Jans, Tom Rauenhorst, Todd and Jacinta Holzwarth, Bailey Groeneweg, Viola Veil, Heather Broehm, Tanya Wickstrom, Donna Rumbaugh, Drew Duncan, Cody Schwartz, Austin Clarke, and Megan Koppen. Mayor Nolan declared a quorum present and called the meeting to order at 7:00 p.m.

All action in the following minutes were carried by unanimous vote unless otherwise stated.

23.102 Motion by Poncelet, seconded by JBuller to approve the November 13, 2023, regular meeting minutes. Motion carried.

22.103 Motion by Harms, seconded by Kuchta to approve the December claims as presented. List Attached. Motion carried. November salaries: General Fund: \$28,635.07. Enterprise Fund: \$21,153.93. Total salaries: \$49,789.00.

Heather Broehm, SEFP Facilitator was present to give the council a year-end review and share ideas for the upcoming year.

Todd Holzwarth and Baily Groeneweg were present to discuss with council the insurance denial claim for sewage backup in their homes. After lengthy discussion, the city council will review with employees prior to making any decisions regarding claims submitted.

22.104 Motion by Poncelet, seconded by JBuller to approve Metro Construction Pay App #4. Motion carried.

22.105 Motion by Kuchta, seconded by Janzen to approve the first reading of amended zoning ordinance Chapter 2.02 – Words and Phrases. Motion carried.

First reading of amended ordinance Chapter 8.04 – Electrical Utility Provisions tabled.

22.106 Motion by Kuchta, seconded by RBuller to surplus the 1975 Clark motor grader. Motion carried.

22.107 Motion by Poncelet, seconded by RBuller to adopt a media policy as presented. Motion carried.

Department Reports: Interim Sheriff Buteyn was present to discuss the amended FY24 Sheriff Contract.

22.108 Motion by Kuchta, seconded by Janzen to approve the amended FY24 Sheriff Contract as presented. Motion carried.

Finance Officer Jans advised the council that library board member LaJean Smith's term is ending. Library Director Erickson is requesting approval for new board member Sue Deutsch.

22.109 Motion by Poncelet, seconded by Kuchta to approve new library board member Sue Deutsch to a 3-year term. Motion carried.

Finance Officer Jans updated the council regarding the new payroll process and shared that the end of year meeting was scheduled for December 28, 2023. Jans also asked the council for approval of Medicare/Medicaid ambulance write-offs for \$4,168.67. Motion carried.

22.110 Motion by JBuller, seconded by Poncelet to approve the ambulance write-offs. Motion carried.

22.111 Motion by Poncelet, seconded by Janzen to go into executive session at 8:27 for the purposes of discussing personnel, consult with legal counsel, and other matters in accordance to SDCL 1-25-2. Motion carried.

Mayor Nolan declared out of executive session at 8:59.

22.112 Motion by RBuller, seconded by Janzen to adjourn at 9:00 p.m. Motion carried.

Derek Nolan, Mayor

Adam Jans, Finance Officer