

**COUNCIL MINUTES
CITY OF PARKER REGULAR MEETING
Monday, May 10, 2021 7:00 p.m.**

The Parker City Council met in regular session on Monday, May 10, 2021 in the council room of City Hall. Members present: Council members: Berens, Harms, Erickson, Herlyn, Nogelmeier and Mayor Nelson. Absent: Schulte. Other persons attending: Finance Officer Jans, Mike Jorgensen, Mike Deelstra, Kristen Kuchta, Jay Sanner, Kathy Rand, Chad Nelson, Sarah Ebeling, Chris Poncelet, Nash Eickholt, Derek Nolan, Lyle VanHove and Deputy Stearns. Mayor Nelson declared a quorum present and called the meeting to order at 7:00 p.m.

All action in following minutes carried by unanimous vote unless otherwise stated.

- 21.41 Motion by Erickson, seconded by Nogelmeier to approve the April 12, 2021 regular meeting minutes. Motion carried.
- 21.42 Motion by Nogelmeier, seconded by Harms to approve the May claims as presented. List attached. Motion carried. April salaries: General Fund: \$28,001.76. Enterprise Fund: \$13,366.87. Total salaries: \$41,368.63.

Mayor Nelson thanked Erickson, Herlyn and Nogelmeier for their years of service.

- 21.43 Motion by Herlyn, seconded by Erickson to adjourn the final meeting of the 2020-2021 city council. Motion carried.

Mayor Nelson declared a quorum present and called to order the first meeting of the 2021-2022 city council. Absent: Janzen.

Finance Officer Jans administered the Oath of Office to council members: Deelstra, Poncelet, and Kuchta.

- 21.44 Motion by Harms, seconded by Deelstra to nominate Berens as Council President. Motion carried.
- 21.45 Motion by Deelstra, seconded by Poncelet to nominate Harms as Council Vice President. Motion carried.
- 21.46 Motion by Berens, seconded by Poncelet to approve the following official entities for 2021-2022. Official Newspaper: The New Era. Financial Institutions: First Savings bank, Rivers Edge Bank - Parker. US Bank, First National Bank-Sioux Falls, Wells Fargo Bank-Sioux Falls. Attorney: Drew Duncan, Duncan Law. Motion carried.
- 21.47 Motion by Harms, seconded by Poncelet to approve the following 2021-2022 City Officers. Finance Officer/Administrator: Adam Jans. Deputy Finance Officer: Deb Masters. Street/Rubble Superintendent & Planning & Zoning Administrator: Mike Jorgensen. Water/Wastewater Superintendent: Travis Friman. Electric Superintendent: Rob Buller. Library Director: Kathy Rand. Motion carried.
- 21.48 Motion by Poncelet, seconded by Kuchta to approve the following Council Committee assignments. (1st Name-Chairman) Administration: Nelson, Berens. Parks & Recreation: Berens, Harms. Ambulance/Fire: Janzen, Poncelet. Rubble: Deelstra, Kuchta. Police: Nelson, Poncelet. Buildings: Poncelet, Kuchta. Streets: Berens, Harms. Electric: Harms, Deelstra. Water/Sewer: Kuchta, Janzen. Development

Corporation: Jans. Planning and Zoning: Harms. Housing Board: Poncelet. Library Board: Berens. Fair Board: Deelstra. Parks/Recreation: Berens. Motion carried.

Public Comments: Lyle VanHove was present to question why his commercial buildings were being charged garbage service. Finance Officer Jans explained that only his residential account was being charged. VanHove also questioned why his property on Main Avenue was being charged commercial electric rates when there is not a business operating out of them. Mayor Nelson explained to VanHove that they are located in the business district and will be charged commercial rates, not residential rates.

Chad Nelson was present to explain and answer questions regarding different types of bid processes.

21.48 Motion by Harms, seconded by Berens to provide Hope Harbor a temporary exemption for sidewalk, curb and gutter until future development or drainage is addressed. Motion carried.

21.49 Motion by Poncelet, seconded by Deelstra to approve the 2021 malt beverage license renewals for Get N Go, Jones Food Center and TJ Kerner's, and new malt beverage license for Our Properties. Motion carried.

RESOLUTION #2021.05.10

A RESOLUTION TO ESTABLISH A ONE-WAY DIRECTION OF TRAVEL FOR TWO BLOCKS ON EAST FIRST STREET IN PARKER, SOUTH DAKOTA

WHEREAS, traffic on First Street between Juniper Avenue and Spruce Avenue is already congested during school functions; and

WHEREAS, the Parker School District is constructing an addition and will take up over half of the current parking lot spaces; and

WHEREAS, in order to alleviate congestion and increase parking spaces and for public safety; now

THEREFORE, BE IT RESOLVED BY THE PARKER CITY COUNCIL that the two blocks of First Street between Juniper Avenue and Spruce Avenue will be designated as a one-way street with a west bound direction of travel with an effective date of July 1, 2021.

Dated this 10th day of May 2021

Ron Nelson, Mayor

ATTEST:

Adam Jans, Finance Officer

Passed and Adopted: May 10, 2021

21.50 Motion by Poncelet, seconded by Kuchta to approve the preceding resolution as presented. Motion carried.

21.51 Motion by Harms, seconded by Poncelet to decline sealed bid amount of \$501.00 for the Vermeer Hydro-Vac due to not meeting state requirements, and to publish another notice to bid. Motion carried.

21.52 Motion by Berens, seconded by Poncelet to approve and adopt the Confined Space Entry Policy as presented. Motion carried.

21.53 Motion by Kuchta, seconded by Harms to approve the Schoenfish & Co. audit engagement letter. Motion carried.

Council Concerns: Berens questioned if the tenants of the RV Park were being taken care of and asked if there were any recommendations for improvements at the park. Poncelet questioned when the ADA pad would be put in at the end of his sidewalk.

Department Reports: Deputy Stearns was present to answer any questions. Mayor Nelson asked that they keep an eye on the kids during cruise nights to make sure they are not spinning tires and tearing up the street. Library Director Rand advised the council summer reading kick-off will be the end of June and that GFP will be coming with a display and handouts. Street Superintendent Jorgensen was present and explained he has been meeting on and off with the school regarding their building project. Jorgensen noted he will start removing the boulevards on First Street between Juniper Avenue and Spruce Avenue the first week in June. Finance Officer Jans explained to the council the wedding venue will need power this year and will not be a problem. Jans also explained different options for the electrical looping on the east side of town. Jans shared with the council the approximate cost for the school electrical service upgrade and how other municipalities have handled the cost.

- 21.54 Motion by Harms, seconded by Kuchta to bid the smaller looping project and to include the wedding venue. Motion carried.
- 21.55 Motion by Deelstra, seconded by Berens to split the cost of supplies with the school for their electrical upgrade. Motion carried with Harms abstaining.
- 21.56 Motion by Berens, seconded by Poncelet to remove Misty Dahl and add Deb Masters to all bank accounts. Motion carried.
- 21.57 Motion by Berens, seconded by Poncelet to approve the following pool employees and hourly wages: Jodi Friman \$13.75, Sarah Herlyn \$10.75, Brook Berens \$10.75, Cierra Mohr \$10.75, Rachel Becker \$10.50, Logan Bridges \$10.25, Ethan Kasten \$10.25, and Terryn Fuller \$10.00. Motion carried.
- 21.58 Motion by Poncelet, seconded by Harms to approve the 2020 annual report. Motion carried.
- 21.59 Motion by Poncelet, seconded by Berens to go into executive session at 9:11 p.m. for the purpose of discussing personnel, consult with legal counsel, and other matters in accordance to SDCL 1-25-2. Motion carried.

Mayor Nelson declared out of executive session at 9:45 p.m.

- 20.60 Motion by Berens, seconded by Poncelet to adjourn at 9:55 p.m. Motion carried.

Ron Nelson, Mayor

Adam Jans, Finance Officer